

Our Ref: Sy/JEH/Admin

3<sup>rd</sup> January 2012

Dear Parent(s)/Carer(s) of children in Year 7

**Year 8 – September 2012**

Preparations are fully in hand for the successful transfer of your child, currently in Year 7 in the middle school, to Whitcliffe Mount as a Year 8 student in September 2012. All our pastoral arrangements are in place and planned changes to the building/facilities and curriculum are making excellent progress in anticipation of Year 8 arriving.

Today, I have visited your child at middle school in order to introduce their Year 8 Team Leaders. Please be assured this is just the start of our transition process. Between now and the end of July we will be attending your child's middle school on a regular basis in order to get to know all our new children. Our SENCO (Special Needs Co-ordinator), Ms Grant and our team of Teaching Assistants will also be attending middle schools.

Shortly we will be sending home to all parents a detailed information booklet enclosing everything parents and their children need to know about starting at Whitcliffe Mount. All parents will be invited to an information evening in June. Please make a note of this date in your diary:-

**New Year 8 Parent(s)/Carer(s) Information Evening - Tuesday 19<sup>th</sup> June**

It is school policy that we meet all parents prior to their child starting at our school, so we ask you to make sure that you are available to attend on this evening.

In July your child will attend Whitcliffe on planned transition days in order to meet their new form group, get to know staff and become familiar with the building.

We look forward to a long and successful partnership with all our new parents from September 2012. In the meantime, please be assured we will keep you fully up-to-date with our transition arrangements. You may also like to look at the schools website for further information about the school on [www.whitcliffemount.co.uk](http://www.whitcliffemount.co.uk).

If you need to contact us, please send an email to [office@whitcliffemount.co.uk](mailto:office@whitcliffemount.co.uk)

We look forward to working with you.

Yours sincerely

Mrs J Stanley  
Deputy Headteacher (Student Support)