



## Details Of Online Learning for Severe Weather Policy 2024 / 2025

### Online Learning in the Event of School Closure due to Extreme Weather

- In the event of school closure due to severe weather, pupils, wherever reasonably possible, will be expected to complete work provided through SharePoint, on devices they may have at home.
- Students are given training and guidance on how to access SharePoint.
- Teachers are given training and guidance on how to share lessons/work through SharePoint, from home. They must follow the guidance in the SHARE MAT remote learning policy.

### Process for Accessing SharePoint Lessons

To access WMA SharePoint, students will need to use their school student email address (username@sharemat.co.uk) and computer password.

1. Go to the school website - <https://www.whitcliffemount.co.uk/>
2. Click on the Quick Links
3. Student/Staff Portal
4. Click on Microsoft 365 and sign in, using your school account details
5. Click on the box of 9 dots in the top left corner and find SharePoint
6. Open your year group folder, open the documents tab and select subject folder

### Expectations of Students Completing SharePoint Lessons

- Students and teachers must follow the SHARE MAT remote learning compliance guide listed in the SHARE MAT remote learning policy.
- Students are expected to complete and hand in work completed to their class teacher in their next lesson.

### In The Event of Pupils Being Unable to Access SharePoint Lessons

- Parents/carers who do not have devices/internet connections that enable their child(ren) to access SharePoint, should contact their child's Head of Year via email.
- As school leaders learn of pupils who need support with access, reasonable measures will be taken to provide equipment and access where possible.
- If students do not have access to devices or an internet connection that enables them to access SharePoint, in the event of a school closure, pupils should continue with relevant independent study.