

23<sup>rd</sup> February 2024

Dear Parent / Carer

**ELECTION OF PARENT GOVERNOR**

I am writing to invite you to consider standing for election as a parent governor for this academy. I am the returning officer for the election and, therefore, will be responsible for the election arrangements. In our academy we have provision for 2 parent governor(s) and these position(s) are currently vacant. Parent governors are elected to serve for a four year period.

All governors have the same roles and responsibilities, which are set out in the attached governor role profile.

If you would like to stand for election, please complete the attached nomination form and return it by within ten school days of the date of this letter by post to:

Mrs R Hesmondhalgh  
Returning Officer  
Whitcliffe Mount, A SHARE Academy  
Turnsteads Avenue  
Cleckheaton  
BD19 3AQ

No special qualifications are needed and the most important thing is to have a keen interest in the academy and be prepared to play an active part in the governing body's work. Training is available for all governors and this governing body has an expectation that those new to being a governor attend free induction training.

Anyone standing for election is invited to provide, with his/her nomination, a short personal statement (maximum 250 words). The statement should include your reasons for wanting to be a parent governor and the contribution you believe you can make to the governing body.

If there is only one nominee, s/he will be automatically elected as parent governor. If there are more nominees than vacancies, an election will be held and copies of candidates' personal statements and ballot procedure will be circulated to all parents. Ten school days will be allowed for the return of ballot papers.

All parents with children who attend the academy on the closing date are eligible to be elected and to vote in an election.

I do hope you will consider standing as a governor. If you would like more information about being a parent governor please let me know.

Yours sincerely



Mrs R Hesmondhalgh  
Returning Officer



01274 851152



Whitcliffe Mount,  
A SHARE Academy  
Turnsteads Avenue, Cleckheaton,  
West Yorkshire BD19 3AQ



[whitcliffe.office@sharemat.co.uk](mailto:whitcliffe.office@sharemat.co.uk)

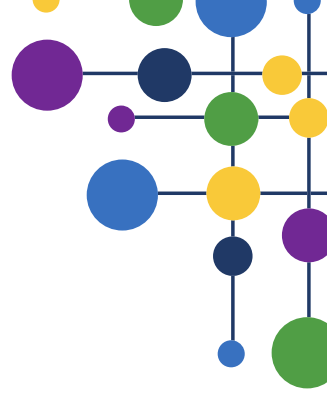


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**Head Office** SHARE Multi-Academy Trust, c/o Shelley College, Huddersfield Road, Shelley, Huddersfield, HD8 8NL





**Election of parent governor(s)**

**Please return your completed nomination form by Monday 11<sup>th</sup> March 2024 addressed to:**

**Mrs R Hesmondhalgh  
The Returning Officer  
Whitcliffe Mount, A SHARE Academy  
Turnsteads Avenue  
Cleckheaton  
BD19 3AQ**

Please enter in BLOCK LETTERS the name and address of the person being nominated for election:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature of person nominated: \_\_\_\_\_

Personal Statement (maximum 250 words)

Please note:

- Any parent whose child(ren) attend(s) the academy at the time of the election are entitled to participate in the election.
- Details of the disqualification rules are set out in the role profile enclosed. They can also become disqualified from continuing as a local governor if they:
  - are incapable by reason of illness or injury of managing or administering their own affairs
  - are absent, without the permission of the trustees, from 3 consecutive meetings, and the trustees resolve that their office be vacated.